

This agreement is between *Shree Secondary School, Pratapkot, Tulsipur, Ward 3, Dang* (Hereinafter called the First Party) and *Yours Humanly Nepal, Lalitpur Metropolitan City, Ward 14* (Hereinafter called the Second Party) for the set up of a library and activities center for the school under the Bridging Gaps Program of Yours Humanly Nepal, binding themselves with the following terms and conditions:

## Purpose:

The Second Party agrees to set up a library and activity center in the space provided by the First Party.

This set up will include the following<sup>1</sup>:

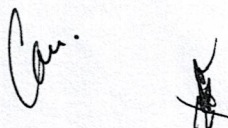
1. Paint and wallpaper
2. Carpeting and lighting
3. Furniture – chairs, tables, etc.
4. Books, games, and other educational resources
5. Raw materials, construction tools and equipment
6. Labour cost, transportation cost, etc.
7. Designing and planning costs
8. Display boards

## Terms & Conditions:

1. The Second Party will set up the library and activities center in the agreed upon location
2. The First Party may not move or relocate this library in the future without the Second Party's approval
3. The First Party may not remove furniture and fixtures from the library for other purposes
4. All books, games, and sport equipment donated by the Second Party must be used for the students of the First Party
5. Any items of furniture, furnishings, books, games, and decorations is prohibited from being sold by the First Party for any reason
6. The First Party will be responsible for the maintenance and upkeep of all the books, furniture, and entire set-up
7. The First Party will assign suitable qualified school personnel to take responsibility of the library
8. The First Party will send updates every six months to the Second Party on the condition of the library including a written letter and photos at the start of each new academic year and mid academic year
9. The Second Party will conduct school visits to monitor the use and maintenance of the library at various intervals every academic year. Some visits will be surprise visits
10. The First Party will do its best to ensure the proper use of all materials and furniture and shall be liable for any damage through carelessness, misuse, or neglect of the materials with the exception of wear and tear from regular use
11. The Second Party will not replace any material or furniture if damaged due to carelessness or misuse
12. Some pieces of furniture have a one-year warranty. As such, if found defective within the given duration, the item shall be replaced by the respective vendor
13. A large display board with the center's name, in addition to other smaller boards, will be placed on a wall of the interior of the library



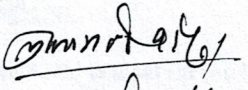
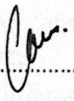

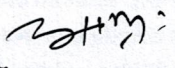

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<sup>1</sup> A comprehensive list of furniture, fixtures, resources, and materials is separately available.



14. The center will be called the Yours Humanly Nepal Library & Activities Center. A plaque with the name including the year it was established shall be posted on the main door of the center in addition to the display boards in the interior of the library

In agreement of the Terms & Conditions of this contract, all parties affix their signatures and seals below in the presence of witnesses, on April 27, 2022

| <b>On behalf of the First Party</b>  |   |
|--|---|
| Signature: .....  .....<br><b>Fasta Bahadur Rana</b><br>Principal<br>Shree Secondary School<br>Ambas, Pratapkot, Tulsipur, Ward 3, Dang |   |
| Witness A: <br>.....<br>लक्ष्मी शर्मा   | Witness B: <br>.....<br>आशुतोष परावली       |
| <b>On behalf of the Second Party</b>   |   |
| Signature: .....  .....<br><b>Candina Karma Gurung</b><br>Chairperson<br>Yours Humanly Nepal<br>Lalitpur Metropolitan City, Ward 14   | <br><b>Yours Humanly Nepal</b>            |
| Witness A: <br>.....<br>Bhim Acharya  | Witness B: <br>.....<br>बुद्धिराम पौडारी |